

- **1.** Tell me about yourself.
- **2.** Why are you interested in this position? Why are you interested in this company?
- **3.** Why are you thinking of leaving your company?
- **4.** Describe a typical day for you.
- **5.** How did you / would you do XYZ task? (something on your resume or on the job description)
- 6. Your most satisfying business achievement? What did you learn about yourself?
- 7. What's the toughest feedback you've ever received and what did you learn from it?
- 8. If you were giving your new staff a "user's manual" about you, what would you include?
- 9. What are people likely to misunderstand about you?
- **10.** In your last evaluation, what were your strengths and areas to improve?
- **11.** What would your subordinates say are your strengths and areas of improvement?
- **12.** Your most difficult decision in the last year?
- **13.** Describe a recent problem and what steps you took to solve it.
- **14.** Describe a recent problem that you were unable to solve.
- **15.** Biggest mistake in your career? Lessons learned?
- **16.** Tell me about the best boss you ever had. Who was the person? Why were they so good?
- **17.** Give me a time when you really disagreed with your boss and what you did to resolve it.
- **18.** What would you do in your first 90 days?
- **19.** Where do you want to be in 5 years? What makes you happiest? What motivates you?
- **20.** What compensation are you seeking?